



Coastal Plains Community Center

Tel: (361)777-3991

200 Marriot Drive
P.O. Box 1336
Portland, Texas 78374
www.coastalplainsctr.org

Bulletin 1003

October 9, 2020 – October 16, 2020

Applications Accepted via our website www.coastalplainsctr.org. Applicants can upload their Social Security card, **CURRENT** Texas driver's license and a copy of transcripts to be considered for employment. Applications must be received by closing date to be eligible for consideration. Resumes are **NOT ACCEPTED** in lieu of an application. **We will not accept faxed applications.**

We are an Equal Opportunity/ADA/Affirmative Action Employer

Requirements:

Every person hired at Coastal Plains Community Center is considered an employee of the Center regardless of who made the offer of employment. Employment assignments may change due to budgetary, disciplinary, or administrative reasons. All changes in employment assignments will be handled in accordance with laws prohibiting any form of discrimination. All positions require the ability to work flexible hours and days as needed.

Positions requiring specific academic achievement and/or specific course attainment will require you to attach a copy of a transcript, certification and/or License to your application. All other positions will require verification of high school diploma or GED.

As per the Immigration Reform and Control Act of 1986 (§1200) all applicants for employment are required to provide documents that provide proof of employment authorization and identity. (Social Security Card, Driver's License, and (or) alternate documents as per regulations).

Criminal convictions involving personal injury, threat to another person, drug related offenses, etc., may make you ineligible for employment at Coastal Plains Community Center. Names of prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Falsification of the application for employment is grounds for dismissal, if employed.

For positions that require travel/driving, applicants must maintain a class "C" driver's license with a favorable driving record as evidenced by DPS Moving Violation report.

Coastal Plains Community Center is a DRUG FREE WORKPLACE. Effective August 1, 1996, before employment, all applicants are given a "conditional" offer of employment and will be required to take and pass a drug test. Physical assessment tests will be required for certain positions.

Effective July 1, 2002, all applicants for employment will be notified that prior to an offer of employment, they will be screened for previous confirmation of a class I confirmed incident or incidents of abuse or neglect against a consumer or consumers. Applicants with a confirmed history of abuse or neglect will not be considered for employment.

**LVN II
Portland
Monday-Friday 8-5
\$2758.00 Monthly
Posting: #2013
Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

The position of Licensed Vocational Nurse is designated to ensure the effective and efficient delivery of nursing services to **IDD** consumers of Coastal Plains Community Center. The LVN is responsible for providing nursing care and treatment, and monitoring and assisting individuals in all areas of health. The LVN participates as a member of the interdisciplinary team, complies with HCS health related principles, including training and education of staff and consumers. Also responsible for on-call phone consults from group home on nights and weekends. This position reports directly to the Director of Nursing for **IDD** services.

MINIMUM QUALIFICATIONS:

1. Current and valid license to practice as an LVN in the State of Texas
2. Current and valid Texas type "C" driver's license.

One year of experience or related experience as an LVN serving an IDD population.

PREFERRED REQUIREMENTS:

1. Knowledge of nursing standards both state and HCS.
2. Ability to perform focused nursing assessments
3. Ability to provide teaching and over-site to non-licensed paid staff who provide delegated nursing care to Consumers
4. Ability to clearly communicate to both staff and consumers
5. Ability to utilize computer-based data base for documentation

**LPHA -EO
Aransas Pass
Monday -Friday 8-5
\$4302.00 Monthly
Posting: #2015
Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

The position is responsible for assessment and intake for individuals requesting mental health services. Position also provides counseling services to individuals enrolled in the Center's Early Onset program and serves as the Early Onset Team Lead. Works under limited supervision with considerable latitude for the use of initiative and independent judgement. Work is community and site based. This position reports to Rockport/AP Clinic Director.

MINIMUM QUALIFICATIONS:

Current license in the State of Texas for any one of the following:

1. LPC - Licensed Professional Counselor
2. LMSW/ACP- Licensed Master of Social Work/Advance Clinical Practice
3. Licensed Clinical Social Worker
4. Licensed Psychologist
5. LMFT

Must Have a current and valid Texas type "C" driver's license, with less than 10 penalty points.

PREFERRED REQUIREMENTS:

1. Four plus years' experience providing CBT in an outpatient setting
2. Ability to clearly communicate orally in Spanish
3. Ability to utilize Microsoft Office and basic computer-based skills

LVN II**Taft****Monday-Friday 8-5 Flex****\$2472.00 Monthly****Posting: #2027****Until Filled**

Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:**GENERAL DESCRIPTION:**

The position of Licensed Vocational Nurse, Mental Health Services, is designated to ensure the effective and efficient delivery of nursing services to mental health consumers enrolled in Coastal Plains Community Center. This position is a great opportunity for individuals looking for a career in behavioral health. The LVNs coordinate and assist the clinic psychiatrist on scheduled clinic days; coordinates medication services and assessments to consumers, to include injections and medication education. The LVN serves both the needs of adult and child services. This position reports clinically to the Director of Nursing and administratively to the assigned Clinic Director.

MINIMUM QUALIFICATIONS:

1. Current and unrestricted valid license to practice as an LVN in the State of Texas
2. Current and valid Texas type "C" driver's license with less than 10 penalty points.

PREFERRED REQUIREMENTS:

1. Lives within 30-minute commute from Clinic
2. Experience working in an outpatient setting
3. Experience working with individuals diagnosed with a mental illness
4. Ability to utilize Office, Outlook and Excel for documentation

Human Services Tech II, III, IV
Portland, TX
Monday -Thursday 2 pm - 10pm
Friday – 6 am – 2 pm
\$1690.00 to \$1971.00 Monthly
Posting: #2030
Closing: 10/16/20



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

GENERAL DESCRIPTION:

Position is primarily responsible for assisting cognitively challenged individuals in the Portland group home. This position provides direct care, supervision and training. Duties include transporting individuals, self-help or independent living skills, documentation, maintenance of home, medical appointment and assisting with finances. This position reports to the Group Home Manager.

MINIMUM QUALIFICATIONS

1. High School Diploma or GED Certificate.
2. A valid class "C" Texas Driver's license, with a good driving record as evidenced by a driver's license check.

PREFERRED REQUIREMENTS:

1. Work history demonstrating an ability to work under minimal supervision.
2. Stable work record demonstrated by longevity with previous employer. (Two years or longer)
3. Live with 20 minutes commute of duty station.
4. Previous experience working with persons with cognitive disabilities

Human Services Tech II, III, IV
Kingsville, TX
Monday – Friday 2 pm - 10pm
\$1690.00 to \$1971.00 Monthly
Posting: #2031
Closing: 10/16/20



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

GENERAL DESCRIPTION:

Position is primarily responsible for assisting cognitively challenged individuals in the Kingsville group home. This position provides direct care, supervision and training. Duties include transporting individuals, self-help or independent living skills, documentation, maintenance of home, medical appointment and assisting with finances. This position reports to the Group Home Manager.

MINIMUM QUALIFICATIONS

1. High School Diploma or GED Certificate.
2. A valid class "C" Texas Driver's license, with a good driving record as evidenced by a driver's license check.

PREFERRED REQUIREMENTS:

1. Work history demonstrating an ability to work under minimal supervision.
2. Stable work record demonstrated by longevity with previous employer. (Two years or longer)
3. Live with 20 minutes commute of duty station.
4. Previous experience working with persons with cognitive disabilities

Medical Tech I
Beeville, TX
Monday – Friday 8-5 Flex
\$2,206.00 Monthly
Posting: #2032
Closing: 10/23/20



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

GENERAL DESCRIPTION:

The position of Certified Medical Assistant is designed to ensure the effective and efficient delivery of medical assistant services to mental health consumers enrolled in Coastal Plains Community Center. Under General supervision of a registered nurse, is responsible for performing moderately complex medical aide work. Assist nurses to coordinate and assist the clinic psychiatrist on scheduled clinic days; coordinates medication services to consumers, to include injections and pill box service. Complete vitals and assists with the flow of information regarding EKG's and lab results. Performs medical assistant functions as appropriate. The CMA serves both the needs of adult and child services. Reports clinically to the Director of Nursing and administratively to the assigned Clinic Director.

For further information please contact Yvonne Flores at 361-592-6481.

MINIMUM QUALIFICATIONS

1. Holds current unrestricted certificate as a Certified Medical Assistant in the State of Texas, Plus one (1) year experience in assisting medical staff in administering therapeutic programs and monitoring patient conditions.
2. Ability to maintain Class C driver's license with less than 10 penalty points.

PREFERRED REQUIREMENTS:

1. Applicant has knowledge in Office, Outlook and Excel.
2. Applicant lives within 30-minute commute from Clinic.
3. Applicant has experience working in an outpatient setting.
4. Applicant has experience working with individuals diagnosed with a mental illness.

PASRR Service Coordinator
Portland
M-F 8:00 AM- 5:00PM (Flex)
\$3143.00 Monthly
Posting: # 2033
Until Filled



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

GENERAL DESCRIPTION: Position is based in Portland, TX at the CPCC Administrative headquarters. The PASRR Service Coordinator (PSC) is responsible for completing the PASRR Evaluation (PE) to decide an alternative placement and/or specialized services for persons residing in nursing home facilities. This position is responsible for coordinating alternate placement and providing ongoing service coordination to nursing home residents who qualify. Travel throughout a nine-county area is mandatory. This position reports to the Supervisor of PASRR IDD Services.

MINIMUM QUALIFICATIONS:

1. Must have a Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health or Human Services.
2. Plus, one year of experience working directly with persons with Intellectual and Development Disabilities (IDD).
3. Must maintain class "C" driver's license with evidence of a good driving record.

PREFERRED REQUIREMENTS:

1. Ability to communicate in Spanish
2. Knowledge of computer programs
3. Good Organizational skills

Case Manager II, III
Kingsville, TX
Monday-Friday 8am-5pm (Flex)
\$ 2,783.00 - \$3143.00 Monthly
Posting: #2034
Closing: 10/23/20



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation and support services to consumers identified with severe and persistent mental illness. Services provided to individuals in authorized level of care include pharmacological management services and extensive rehabilitation services. Nature of work requires frequent in-person, long term contact with individuals, family members and service providers both in the clinic and in their natural environment. Job performance requires an automobile, extensive travel and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by CPCC. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skills necessary for independent judgment.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health or Human Services. Salary is commensurate with education and experience per Coastal Plains career ladder.

PREFERRED REQUIREMENTS:

1. Basic computer skills and knowledge of Microsoft office applications.
2. Able to communicate orally in Spanish
3. One-year experience in MH case management/rehab skills training
4. Master's Degree in major of social, behavioral health or human services.
5. Maintain class "C" license with less than 10 penalty points
6. Lives within a 30-minute commute from the Kingsville clinic